Model Publication Scheme Notification Form

This form is for use by authorities adopting the Commissioner's Model Publication Scheme (the MPS) for the first time.

If your authority has previously notified us that it has adopted the MPS, or an annual edition of the MPS, it does not have to notify us again unless there has been a significant change to the authority e.g., a change of legal name or a merger with another authority.

Notes on completion

You must provide all of the information requested below.

The information you provide in **Part 1** of the form will be published on the Commissioner's website.

Information in **Part 2** is requested for our records, and will not be published on our website.

Please email your completed form to: publicationschemes@itspublicknowledge.info.

We will acknowledge receipt of your form within 5 working days.

PART 1: The Authority (or Company)	
Name of Organisation:	Kingsridge Cleddans Housing Association Ltd.
Corporate Address:	Unit 2/3 K.C.E.D.G. Commercial Centre Ladyloan Place Glasgow
Postcode:	G15 8LB
Telephone:	0141 944 3881
Fax:	0141 944 4864
Email address for FOI requests:	foi@kc-ha.com
Website:	www.kc-ha.com
Website address of the authority's Guide to Information (direct URL):	https://kc-ha.com/freedom-of-information/

PART 2: Contact details	
Name of Head of Organisation:	John Docherty
Job Title (e.g. Chief Executive):	Director
Telephone:	0141 944 3881
Email:	john@kc-ha.com
Name of person with responsibility for the publication scheme:	Paul Immelman
Job title:	Housing Manager
Address (if different from the corporate address):	
Email:	paul@kc-ha.com
Telephone:	0141 944 3881
Name of person with responsibility for freedom of information requests to the authority:	Paul Immelman
Job title:	Housing Manager
Address (if different from the corporate address):	
Email:	paul@kc-ha.com
Telephone:	0141 944 3881

Form submitted on behalf of the authority by:	
Name:	Paul Immelman
Date:	6 December 2019